

SUSAN WALTERS

Email: waltse6@wfu.edu

Cell Phone: 910.309.4830

Local Address

Wake Forest University
1834 Wake Forest Road
Campus Box #28756
Winston-Salem, NC 27109

Permanent Address

585 Greenland Drive
Fayetteville, NC 28305

EDUCATION

Bachelor of Arts, Elementary Education and
Minor in Spanish

Wake Forest University, Winston-Salem, NC

Current overall GPA: 3.102, Major GPA-3.33,

Minor GPA-3.2

Honors: Dean's list (Spring 2007, Fall 2007,
Fall 2008)

May 2010

Visiting Student

The University of Salamanca, Salamanca, Spain

GPA: 3.582

Fall 2008

High School Diploma

Terry Sanford High School, Fayetteville, NC

Overall GPA:

Honors: National Honor Society,
International Thespian Honor Society, Tri-M
Music Honor Society

May 2006

EXPERIENCE

Summer's Best Two Weeks

Camp Counselor, Boswell, PA

- Led and taught sailing, climbing, and trampoline activities
- Cared for ten campers per cabin with a co-counselor for two week sessions
- Taught other counselors how to lead activities

June-August 2007

June-August 2008

June-August 2009

Wake Forest Theatre Box Office

Wake Forest University, Winston-Salem, NC

- Sell tickets to theatre and dance department shows in person and over the phone
- Take tickets and usher at performances
- Enter data into the computer

August 2006-currently

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First Presbyterian Church

Child Care Worker, Winston-Salem, NC

- Teach Sunday School lessons each week
- Caring for two and three year olds

Fall 2007-currently

McGeachy, Hutchinson and Zuravel

Receptionist, Fayetteville, NC

- Administrative work including answering phones, filing, data entry and general secretarial work

June 2006-August 2006

Killian's Bagel Bakery

Employee, Fayetteville, NC

- Selling bagels, pastries, and coffee
- Food preparation
- Cash register operation

June 2004-August 2006

SPECIAL SKILLS

- *Computer:* Microsoft Office Suite, Adobe Dreamweaver, Moviemaker, Photostory
- *Language:* Proficient in Spanish language (written and oral)

ACTIVITIES

- Reformed University Fellowship [Campus Ministry at Wake Forest] Fall 2006-currently
- Project Pumpkin Entertainment Committee Co-Chair Fall 2007
- LEAD leadership development program Spring 2007
- Wake Forest Dance Company Fall 2006-Spring 2007
- Discovering Education through Student Knowledge Spring of 2007, Spring of 2008, Spring of 2009