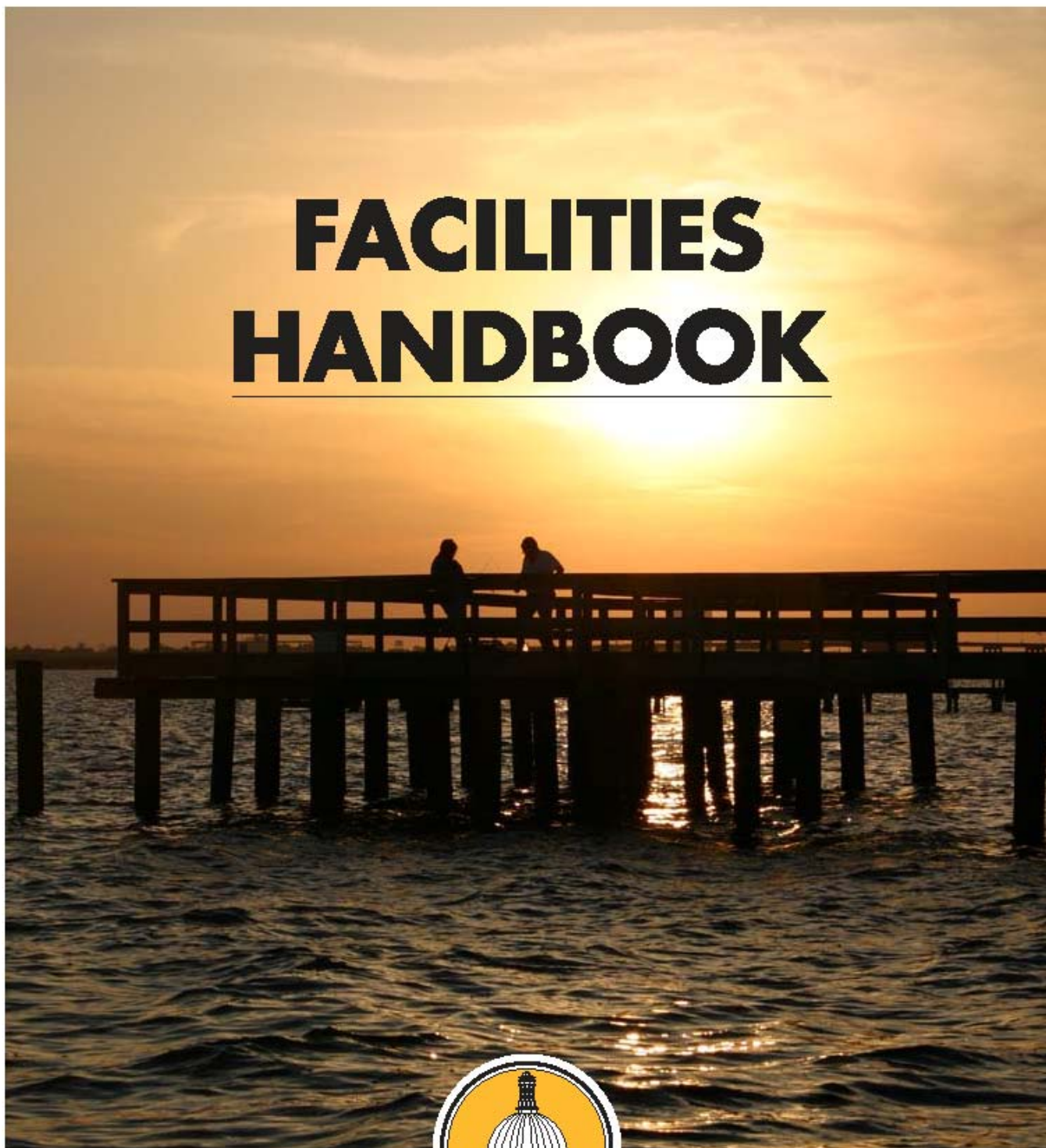


# **FACILITIES HANDBOOK**



AA/ECE/ADA

**GULF COAST  
RESEARCH LABORATORY**

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**THE UNIVERSITY OF SOUTHERN MISSISSIPPI**

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## **CONTACT INFORMATION**

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### **Student services**

**Sam Clardy**, Coordinator, Summer Field Program  
Office Location: Marine Education Center (next to dorm)  
Hours: Weekdays 7:30 a.m. - 4:30 p.m.  
Phone: 228.818.8885 Fax: 228.818.8894  
E-mail: [Samuel.Clardy@usm.edu](mailto:Samuel.Clardy@usm.edu),

**Margaret Firth**, Administrative Assistant  
Office Location: Marine Education Center (next to dorm)  
Hours: Weekdays 8:00 a.m. - 5:00 p.m.  
Phone: 228.818.8852 Fax: 228.818.8894  
E-mail: [Margaret.firth@usm.edu](mailto:Margaret.firth@usm.edu),

### **Physical Plant**

**Angelia Bone**, Physical Plant Office Manager  
Office Location: First floor of dormitory, near stairwell  
Hours: Weekdays 8:00 a.m. – 5:00 p.m.  
Phone: 228.872.4208 Fax: 228.872.4276  
E-mail: [Angelia.Bone@usm.edu](mailto:Angelia.Bone@usm.edu)

## **Emergency Contact Numbers**

**GCRL Security:** 228.872.4232  
**David Taylor**, Physical Plant: 228.806.7702 OR  
**Mike Funk**, Physical Plant: 228.806.7705  
**William Hawkins**, Director: 228.806.7717

## **Community Emergency Numbers**

**Ocean Springs Police:** 228.875.2211  
**Fire Department:** 228.875.4063  
**Ambulance Service:** 800.259.1111  
**Ocean Springs Hospital:** 228.818.1111

### **911 Calls**

Please use the RED call box located on the ground floor of the Dormitory Building, just outside the stairwell, if a 911 emergency call is needed.

### **MAIL**

Please ask that your mail be addressed as follows:

(Your Name), Student  
Gulf Coast Research Laboratory Address:  
703 East Beach Drive, Ocean Springs, MS 39564

**Incoming and outgoing mail will be delivered and picked up every weekday in the dormitory office.**

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## GENERAL GUIDELINES

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### Laboratory Grounds

- GCRL is a working Laboratory, we ask that visitors not venture into restricted-access or experimental areas.
- The GCRL campus is equipped with closed circuit cameras for the safety and security of its staff and guests.
- Smoking is prohibited in all buildings on the GCRL campus.
- Alcohol, illegal drugs, and firearms are not permitted on the GCRL campus.
- GCRL is not responsible for lost or stolen personal property. Please keep valuables secure.
- The speed limit on campus is 10 mph. Please respect pedestrian traffic.
- When walking about the Laboratory grounds, please be mindful of hazardous animal and plant life.
- Adjacent property immediately west of the guardhouse is private. Please respect owner's rights; do not trespass.
- The GCRL staff makes every effort to assure that your stay on campus is pleasurable and worry free. Should you encounter problems with facilities while on campus, please contact security personnel.
- The GCRL reserves the right to ask any visitor(s) to vacate the premises if unsafe or illegal behavior is observed. If a student is asked to vacate the premises, no refund will be given.

### Health and Safety

The Laboratory does not provide health services for students. A list of local medical providers is included with this document. Please be careful when walking about the laboratory grounds and the surrounding area. As with all natural environments, some hazards do exist. Cut feet and allergic reactions to the bites of fire ants have been the most common injuries sustained by GCRL visitors.

- Avoid cuts and abrasions by wearing appropriate footwear. Closed-toed shoes are **highly** recommended.
- The GCRL Pier and Harbor area are available from dawn 11:00 p.m. **DO NOT** dive or jump from pier or harbor walkways. The water is shallow and serious injury could occur from sharp objects in the water.
- Suitable field trip clothes and personal care supplies will be needed (if applicable). In addition to shorts and swimsuits, visitors are encouraged to have long pants, loose, light-colored, long-sleeved shirts, polarized sunglasses and wide-brimmed hats.
- Personal care supplies should include insect repellent, any needed medications for known allergies and sunscreen with an SPF of 15 or higher.
- Report all injuries to Security, MEC, or Physical Plant office personnel.
- Closed-toed shoes **MUST** be worn on all field trips and at all times aboard GCRL research vessels.

## **Visitation**

When dormitory students provide accommodations to visiting friends it is sometimes disruptive to other students and the summer program. The following guidelines must be followed:

- Prior approval is required by Summer Field Program Coordinator, the RA, and by the suite mates.
- The guest(s) must be checked in by the RA with proof of identification.
- No overnight guests are allowed on week nights (Sunday night-Thursday night.)
- The stay may be no longer than three days (two nights), on the weekends.
- Under no circumstances should there be visitors of opposite gender in the assigned suites between the hours of 12 a.m. and 12 p.m.
- There may be no more than two guests in the room at one time.

## **DISCIPLINARY ACTIONS**

The following are considered offenses that call for the immediate expulsion of a student:

- Possession or use of narcotics or barbiturates which have not been prescribed by a physician.
- Possession of beer or other alcoholic beverages on the Laboratory premises. Possession of alcoholic beverages on Mississippi state property is a violation of state law. Minimum age in Mississippi for consumption of alcoholic beverages is 21.
- Drunkenness and disorderly conduct.
- Tampering with smoke detectors or fire-fighting equipment.
- Having unregistered overnight visitors in the dormitory.
- Reckless driving.
- Behavior that knowingly harms or endangers the safety or well-being of students, faculty and/or staff.
- Possession of Firearms.

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## LABORATORY FACILITIES

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### Dormitory

The GCRL 2-story dorm encompasses 9 suites (5 on 2nd floor, 4 on 1st floor) with 4 rooms per suite. Each room has 1 bunk bed and 1 single bed. Room 102B has 2 single beds and is ADA accessible. Please note that reservations are unavailable from Memorial Day weekend until Mid-July because our Summer Field Program is in progress.

- Keys will be handed out upon arrival by on-site security personnel, by the RA, or by the dormitory manager.
- Check-in is available on the day prior to the beginning of classes. If an earlier arrival is necessary, please contact Sam Clardy with the details.
- Quiet time is 10 p.m. on weeknights and 12 p.m. on weekends
- Each suite is occupied by either female or male students. There are neither mixed gender rooms nor suites.
- Each room contains 2 desks with florescent light overhead, 2 chairs, 2 closets with 5-drawer dressers, and 2 garbage containers.
- Please refrain from rearranging furniture within the dormitory rooms. Moving of dormitory furnishings from one room to another is prohibited. Free internet access is available via Ethernet cables (you supply the cable).
- Pillows are provided by GCRL. Students are responsible for providing their own linens, blankets, and towels.
- Please keep dormitory windows closed unless air conditioning is obviously out of order. Air conditioning thermostats should not be set lower than **72F**.
- If you are locked out of your dorm room, Security Personnel has a master key and will unlock your room for you. **Lost keys result in a \$20/key charge.**
- Please help conserve energy by turning off lights when leaving your room. Keep the bathroom door closed to help prevent the exhaust fan from drawing cool air out of the suite.
- Clothing or other personal gear is not to be hung outdoors on the second floor railing or left on the upper or lower walkways.
- Complementary washers and dryers are located on the first floor of the dorm.
- Dormitory residents are *not allowed* to keep pets of any kind in their rooms or on the Laboratory grounds. This does not apply to assistive animals.
- Dormitory residents are asked to refrain from loud conversations, loud playing of music or making other loud noises that disturb their neighbors.
- Snacks and other beverages are to be consumed outside of the suite area, in the dining hall, or in a meeting room.
- Visitors to the GCRL dormitories will be billed for damages that are not considered “normal wear and tear”.
- Periodic inspection of dorm rooms will be conducted for visual fire hazards and insect infestations.
- The bathrooms are cleaned and trash cans are emptied (if placed in the hallway) on Mondays, Wednesdays and Fridays. Cleaning of dorm rooms will be the responsibility of the room occupant(s). However brooms and mops will be available for student use.

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### **Dormitory Check-Out Procedures**

On departure day, students must ensure that:

- Room used in the suite has been swept (a broom/dustpan are provided)
- All trash has been consolidated and placed outside the suite door.
- GCRL pillows placed atop the mattress.
- No items have been left in the rooms used. Items left will be thrown away.
- Keys must be returned to either the RA, Angelia Bone, or Sam Clardy

### **Dining Hall**

Debra Lafayette (Cookie), Dining Hall Supervisor, 228.818.8805

The dining hall is approximately 1800 square feet with a seating capacity of 80-100, based upon seating configuration.

- Mealtimes are: Breakfast 7-8am, Lunch 11-1pm, Dinner 5-6pm. Meals will include a box lunch for field/boat trips.
- It is important to notify your contact person of any food allergies/preferences at least 3 weeks prior to your visit to allow supply allocation demands.
- Students must present their ID card at each meal.
- Food is not to be taken out of the Dining Hall. This rule does not apply to such items as fruit, candy, ice-cream and packaged snacks.
- Bikinis, swimsuits or similar brief attire are not to be worn to meals in the Dining Hall. This applies to both males and females.

### **Gunter Library**

Joyce Shaw, Librarian, 228.872.4213

Location: Caylor Building, Room 112

Open Weekdays, 8 a.m. - 5 p.m.

**Extended hours during evenings and weekends will be posted for the summer.**

The library collection is comprehensive with materials reflecting the scope and depth of research conducted by laboratory scientific staff. Specific subject areas include: Botany, Environmental and Analytical Chemistry, Invertebrate and Systematic Zoology, Geology, Toxicology, Fisheries Research and Management, Aquaculture, Parasitology, Microbiology, Ichthyology, Oceanography, Marine Ecology and Conservation.

- Please return borrowed books to the circulation desk at the front of the Gunter Library. Please do not re-shelve library materials.
- Computers and a photocopy machine are available in the library for instructor and student use.

## **Recreational Activities**

The following activities are available for your leisure time on GCRL campus

- Volleyball
- Kayaking
- Bicycling
- Green space for other activities (Frisbee™, football, etc.)
- Fishing
- Nature Trail
- Picnic Tables

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## **SUMMER FIELD PROGRAM - TERM SCHEDULE**

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### **Summer Mini-Session (May 16-27, 2011)**

Barrier Island Ecology, Dr. Jerry McLelland  
Coastal Ornithology, Dr. Mark Woodrey  
Coastal Herpetology, Dr. Matthew Chatfield  
Dolphin and Whale Behavior, Jeffrey Siegel

- Dorm open starting Sunday, May 15<sup>th</sup>
- Orientation: Monday, May 16<sup>th</sup> at 8:00 a.m. in the Caylor Auditorium

### **First Term (May 31 - June 28, 2011)**

Marine Science II: Marine Biology, Dr. Walter Conley  
Shark Biology, Jill Hendon  
Marine Invertebrate Zoology, Dr. Richard Heard  
Marine Ecology, Dr. Chet Rakocinski  
Parasites of Marine Animals

- Dorm open starting Sunday, May 29<sup>th</sup>
- Orientation: Tuesday, May 31<sup>st</sup> at 8:00 a.m. in the Caylor Auditorium.

### **Second Term (June 29 - July 28, 2011)**

Marine Science II: Marine Biology, Dr. James Wetzel  
Marine Science I: Oceanography, Dr. Jessica Kastler  
Marine Mammals, Dr. Peter Adam  
Marine Ichthyology, Dr. Stephen Bullard  
Marine Aquaculture, Dr. Jeffrey Lotz, Dr. Reginald Blaylock, & Dr. Eric Saillant

- New students - Dorm check-in on Tuesday, June 28<sup>th</sup>
- Orientation: Wednesday, June 29<sup>th</sup> at 8:00 a.m. in the Caylor Auditorium.

### **Third Term (August 1-12, 2011)**

Oceans and Human Health, Dr. Jay Grimes  
Coastal and Marine Geology, Dr. Ervin Otvos & Dr. Jessica Kastler  
Marine Toxicology, Dr. Robert Griffitt

- New students - Dorm check-in on Sunday, July 31<sup>st</sup>
- Orientation: Monday, August 1<sup>st</sup> at 8:00 a.m. in the Caylor Auditorium.

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## **ADDITIONAL FACILITIES**

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### **Computer Lab**

Jaynal Pervez (JP), Desktop/Network Technician, 228.872.4223, cell: 601.212.7080

A computer lab is located in Caylor 103. The 23 workstations in the lab are networked and equipped with many popular software packages. Laser printers are provided for student/instructor use. Users should not download unlicensed music, movies or software. No food or drink allowed.

### **Auditorium**

If technical assistance is needed during the 8am-5pm workweek, please call Jaynal Perves (JP) at 228-872-4223.

The GCRL Auditorium seats **168** and has a small stage for skits, displays, etc. A ceiling-mounted computer projector and large retractable screen are standard, along with a small wireless clip-on microphone. A vhs/dvd player is also available for showing movies or educational materials and presentations.

### **GCRL Museum**

The Gulf Coast Research Laboratory Museum serves as the primary repository for specimens obtained during ongoing local, national, and international research programs conducted at the Laboratory and at other regional institutions, thereby meeting its chartered purpose of studying and disseminating specimen-based information for research and academic purposes. Material contained in the Museum collections is available for use by researchers worldwide, providing essential information on biodiversity, systematics, morphology, ecology, distribution, and life history of the species represented therein. The Museum is available for research purposes and tours of 10 persons or less

### **Research Vessels**

The [R/V TOMMY MUNRO](#) is just over 97 feet, has a range of 2,500 nautical miles, and can stay offshore for up to 20 days. Berthing for 12 scientists and 5 crew is available. All accommodations are air-conditioned. A 25 x 45 ft. work deck provides ample space.

The [R/V TOM MCILWAIN](#) is a 55' fiberglass vessel that carries a crew of two and a maximum of 30 adult passengers. It has one head in the main salon area, a shower and four bunks in the below berthing area.

GCRL's [R/V HERMES](#) is a 38-foot steel trawler that has long formed an important part of our education program. She is U.S. Coast Guard approved to carry a crew of two and a maximum of 20 adult passengers.

The [R/V Sea Explorer](#) is a 40-foot pontoon boat for exploring marshes and near-shore, protected waters only. She is U.S. Coast Guard approved to carry a crew of two and a maximum of 20 adult passengers. This vessel has one head located at the stern.

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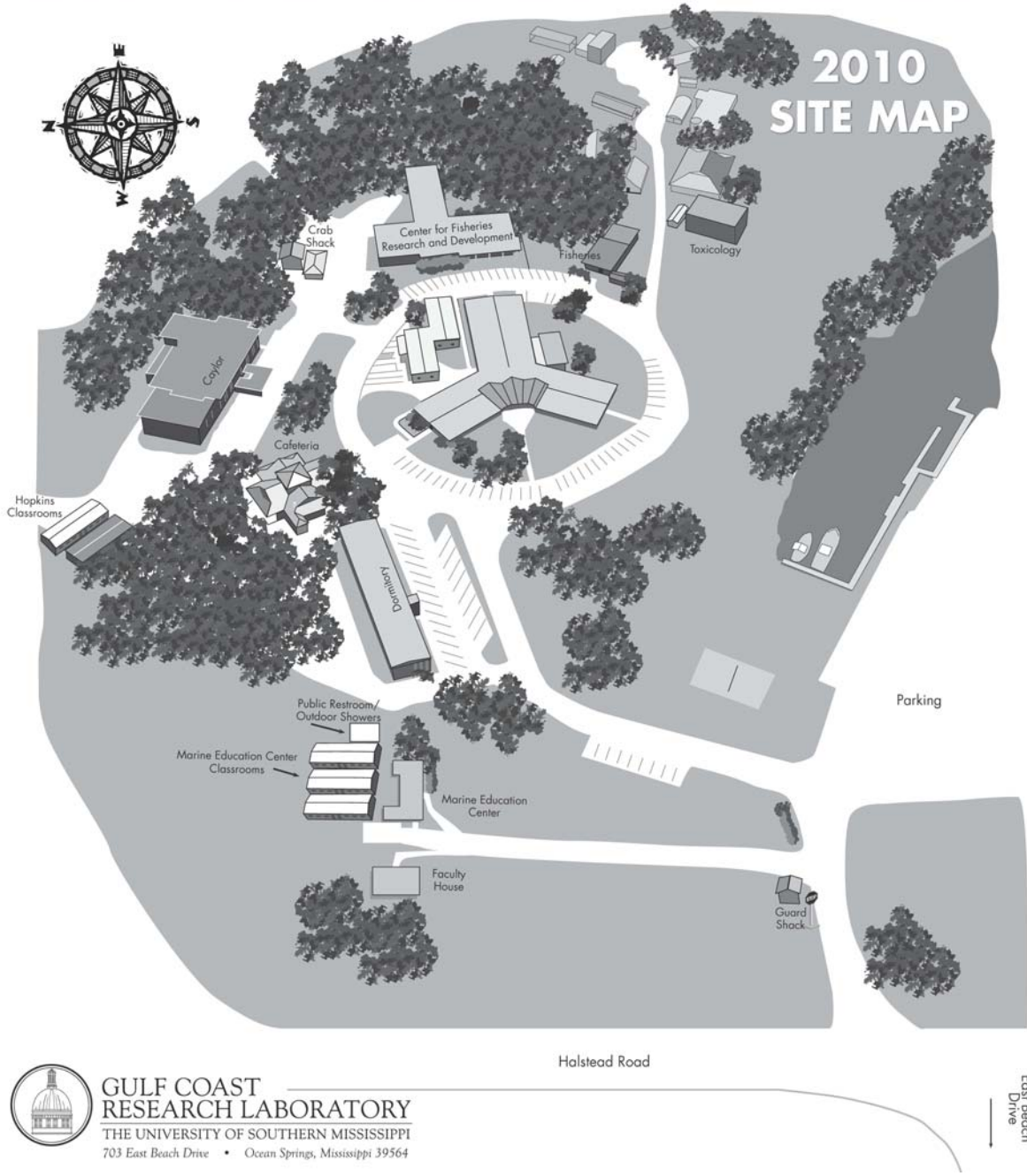
# AREA INFORMATION

## Campus Map

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*Welcome to*

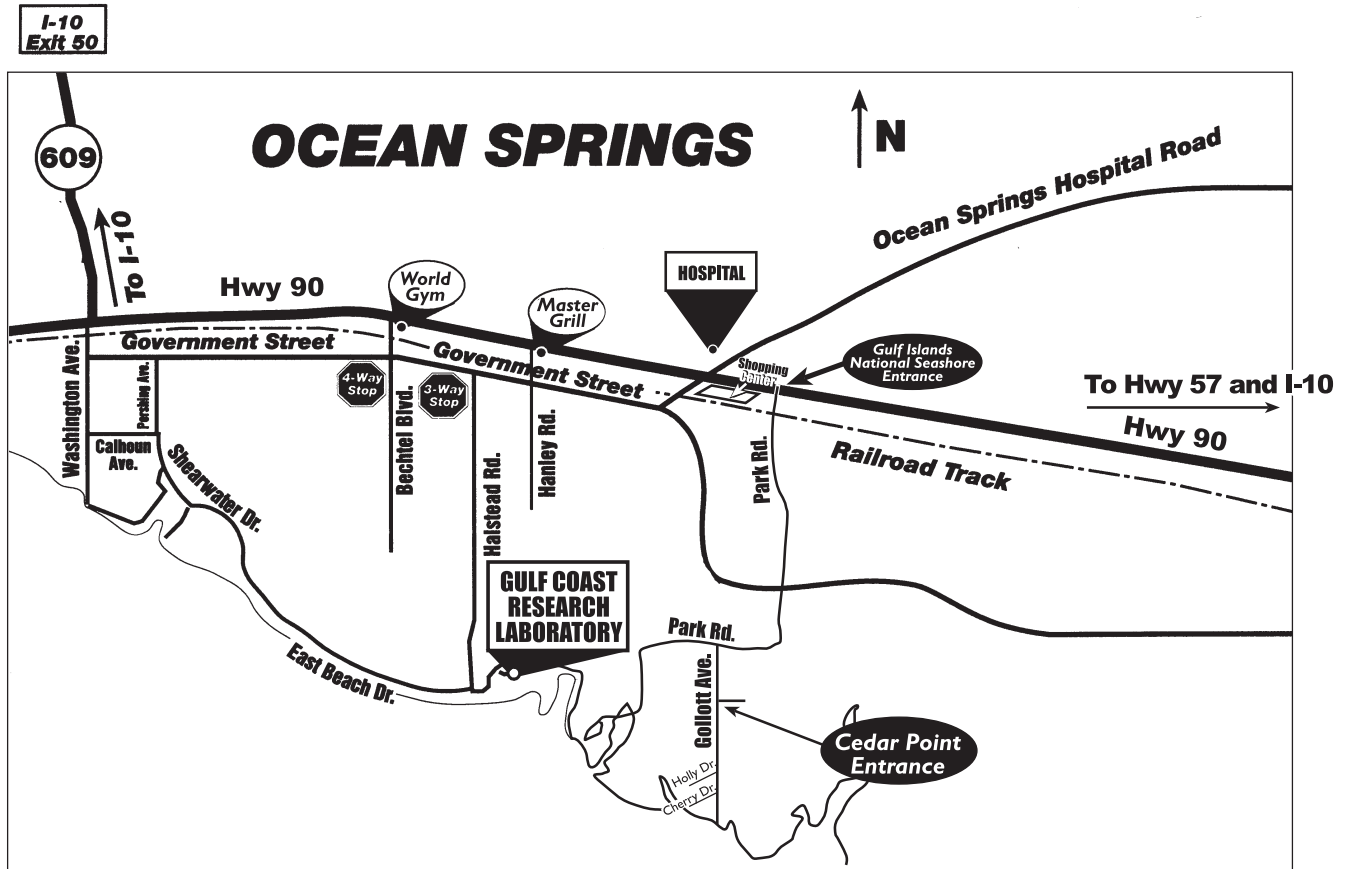
# GULF COAST RESEARCH LABORATORY



**GULF COAST RESEARCH LABORATORY**  
THE UNIVERSITY OF SOUTHERN MISSISSIPPI  
703 East Beach Drive • Ocean Springs, Mississippi 39564

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**Area Map**  
**GCRL, 703 East Beach Drive, Ocean Springs, MS 39564**  
**Driving Instructions**  
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**Traveling from New Orleans, LA or /Gulfport, MS direction (points West):**

If you are traveling east on I-10, take the Ocean Springs Exit #50 follow Hwy 609 (Washington Avenue) south for about 3 miles to U.S. 90; left on U.S. 90 (Bienville Blvd.); right on Bechtel Blvd. (3rd traffic light); cross the railroad tracks; left on Government street (a 4-way stop); right on Halstead Road (a 3-way stop); go south to the beach; GCRL entrance is to the left.

**Traveling from the Mobile, AL or Pascagoula, MS direction (points East):**

If you are traveling west on I-10, take the Ocean Springs Exit #57; turn left (south) and follow Hwy 57 to U.S. 90 (Bienville Blvd.); right on U.S. 90. Go about 4.5 miles (6th traffic light) to Hanley Road; left on Hanley; cross the railroad tracks; right on Government (a 4-way stop); left on Halstead (a 3-way stop); go south to the beach; GCRL entrance is to the left.

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## **OFF-SITE ATTRACTIONS**

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### **Recreation/Museums**

Ocean Lanes  
3640 Bienville Boulevard  
Ocean Springs, MS 39564  
(228) 872-2695  
Distance: 3.4 miles ~ 10 minutes

Walter Anderson Museum of Art  
510 Washington Ave  
Ocean Springs, MS 39564  
(228) 872-3164  
Distance: 2.4 miles ~ 16 minutes  
<http://www.walterandersonmuseum.org/>

Gulf Islands Water Park  
17200 16<sup>th</sup> Street  
Gulfport, MS 39503  
(228) 328-1266  
Distance: 24.5 miles ~ 32 minutes  
<http://www.gulfislandswaterpark.com/Home.aspx>

### **Malls and Stores**

Singing River Mall  
2800 Highway 90  
Gautier, MS 39553  
(228) 497-6160  
Distance: 11.0 miles ~ 20 minutes

Prime Outlets  
10000 Factory Shop Boulevard  
Gulfport, MS 39503  
(228) 867-6100  
Distance: 22.2 miles ~ 31 minutes

Wal-Mart Super Center (D'Iberville)  
3615 Sangani Boulevard  
D'Iberville, MS 39540  
(228) 396-4740  
Distance: 9.8 miles ~ 19 minutes

Skate Zone  
2226 Bienville Boulevard  
Ocean Springs, MS 39564  
(228) 818-2830  
Distance: 2.1 miles ~ 7 minutes  
<http://www.osskatezone.com/>

The Grand Theatre  
11470 Cinema Drive  
D'Iberville, MS 39540  
(228) 354-0224  
Distance: 7.2 miles ~ 16 minutes

Maritime & Seafood Industry Museum  
P.O. Box 1907  
Biloxi, MS 39533  
(228) 435-6320  
Distance: 7.9 miles ~ 17 minutes  
<http://www.maritimemuseum.org/>

Edgewater Mall  
2600 Beach Boulevard  
Biloxi, MS 39531  
(228) 388-4636  
Distance: 13.4 miles ~ 24 minutes

Wal-Mart Super Center (Ocean Springs)  
3911 Bienville Boulevard  
Ocean Springs, MS 39564  
(228) 875-4036  
Distance: 4.4 miles ~ 11 minutes

Surf Style (Beach Wear & Souvenirs)  
2466 West Beach Blvd.  
Biloxi, MS 39531  
(228) 594-0516  
Distance: 13.0 ~ 25 minutes

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