

# Add the STUFAC (Studio Faculty) folder to your desktop

1. **START – Run**



2. **Type: \\acad1**



Click **OK**

3.



4. **Right mouse click and Hold** on STUFAC then drag to your desktop and release. Select **Create Shortcuts Here**



5.



You are done!  
Double click on this icon to make the connection to the folder and access it's contents.

This will only work when connected to the campus network.

Please call me if you have questions or need assistance (4803)