

STANDARD INSTITUTIONAL INFORMATION

Mailing address:

Research & Sponsored Programs
Wake Forest University
P.O. Box 7528
Winston-Salem, NC 27109

For overnight delivery:

Research & Sponsored Programs
Wake Forest University
117E Reynolda Hall
1834 Wake Forest Road
Winston-Salem, NC 27106

Authorized officials to sign proposals and contracts:

Lori Messer, Director
Research & Sponsored Programs

alternate:

Stephen Williams, Assistant Director
Research & Sponsored Programs

Cage Code: 0V3S1**Check Payee:** Wake Forest University**Checks should be sent to:**

Wake Forest University
Financial & Accounting Services
P.O. Box 7201
Winston-Salem, NC 27109
attn: Debbie Hellmann

Cognizant Audit Agency:

U.S. Department of Health & Human Services
Division of Cost Allocation
Cohen Building-Room 1067
330 Independence Avenue, S.W.
Washington, DC 20201

Congressional District: 5th
(NC-005 on SF 424)**DUNS:** 04-14-18799**Employer Identification Number:** 56-0532138**Entity Identification Number:** 1560532138A1
(for PHS applications)**Facilities and Administrative Costs:**

56% on-campus
26% off-campus

*Rates applied to salaries and wages only
Agreement dated March 28, 2007*

Federalwide Assurance Number: FWA00001732**Financial Administrator:**

Ms. Debbie Hellmann
Grant Accounting Manager
Financial & Accounting Services
Wake Forest University
P.O. Box 7201
Winston-Salem, NC 27109

Fringe Benefit Rates:

Academic Year Faculty/Staff = 27.4% of salaries
Faculty *summer* = 10% of salary
Temporary employees = 10% of salary or wages
Adjunct = academic year rate – 10%
FICA only = 7.65% of wages

Graduate Research Assistant Stipends: please go to this link for a list of stipends by department
<http://www.wfu.edu/rsp/gss.html>

Ph.D. students get health insurance benefits of \$1,800

Institutional Profile File Number (IPF): 9021201**NAICS:** 611310 (*replaces SIC code*)**NIH Academic Research Enhancement Award (AREA):** Reynolda Campus is eligible**NSF Organization Code:** 0029785000**NSF Research in Undergraduate Institutions (RUI):** Reynolda Campus is eligible**Salary Increase Rate:** 3% annually**Standard Industrial Code (SIC):** 8221 (*replaced by NAICS*)**State Senate/Congressional Districts:**

NC Senate 20th
NC House 67th

Student Salaries: Hourly workers pay rate based on job requirements/qualifications; click here for Graduate Research Assistant stipend amounts:
<http://www.wfu.edu/rsp/gss.html>

Tuition: 5% of total direct costs for budgets under \$100,000/year; \$5,000/student/year when direct costs exceed \$100,000/year.

Type of Organization: Private institution of higher education