



## REPLACEMENT/DUPLICATE DIPLOMA REQUEST

Name: \_\_\_\_\_  
(under which you attended)

Name to be printed on diploma: \_\_\_\_\_  
\*\*Name must be the name that you attended under or official documentation that supports an official name change must be included (marriage certificate, official court documents for legal name change, etc)\*\*

SSN: \_\_\_\_\_ Degree Awarded: \_\_\_\_\_

Date Degree Awarded \_\_\_\_\_  
Month/year

**Division of University:** (please check one)

- Wake Forest College
- Calloway School of Business and Accountancy
- Graduate School
- Divinity School
- Babcock Graduate School of Management
- Law School (JD, LL.M)
- Replacing an Old LL.B with JD

**Distinction Earned:** (check all that apply)

- Cum Laude
- Magna Cum Laude
- Summa Cum Laude
- With Distinction
- Departmental Honors in \_\_\_\_\_  
(major)

**Mailing Address:**

\_\_\_\_\_  
Name Phone

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

**Signature** \_\_\_\_\_

Please enclose a check for \$20 payable to Wake Forest University and mail with completed form to: Office of the Registrar, Wake Forest University, P.O. Box 7207, Reynolda Station, Winston-Salem, NC 27109. *Please allow two weeks for delivery.*

**Notes:**

- For security reasons, all forms must be signed by the graduate **OR** the damaged diploma must be returned with this form.
- All diplomas are produced on high quality parchment
- All diplomas are 11 x 14