



WAKE FOREST UNIVERSITY

For office use only:

Application No. _____

Emphasis:

_____ Curriculum Development

_____ Extracurricular Program
Development

Fund for Ethics, Leadership and Civic Responsibility

Proposed Project Period (Month & Year): _____ to _____

_____ Summer Only

_____ Academic Year Only

_____ Combination Summer / Academic Year

NAME: _____

DEPARTMENT _____

PROJECT TITLE: _____

Have you applied for external support for this project? _____ Yes _____ No

If yes, please provide the names of the funding sources to which you have applied and the status of your application (i.e. *pending, funded or rejected*).

If no, have you contacted the Division of Research Programs and Partnerships concerning possible sources of support? _____ Yes _____ No

Brief Project Summary:

Amount Requested: \$ _____

Checklist of Enclosures:

____ A.) This cover page signed below by all parties.

____ D.) Explanation of allocation of time to project, if needed.

____ B.) Explanation of proposed project in non-technical language (refer to guidelines for page limits).

____ E.) Description of outcome of previous awards, if needed.

____ C.) Detailed budget by category (student/research assistants, travel, supplies, etc.)

____ F.) Current *curriculum vitae* and other appended materials as needed.

Signatures:

Applicant: _____

Department Chairperson: _____

Dean: _____

APPLICANT INFORMATION

NAME: _____

DEPARTMENT: _____

RANK: _____ Professor	STATUS: _____ Tenured
_____ Associate Professor	_____ Tenure-Track
_____ Assistant Professor	_____ Visiting or Temporary (please give month and year your appointment expires)
_____ Instructor or Lecturer	
_____ Staff	

What, if any, other commitments have you made for the proposed project period? If there are overlapping obligations, please indicate how your time will be allocated during the project period. (Use Enclosure D if more space is needed.)

Have you applied to any of these University sources for faculty development over the past five years?

Reynolds Leave:	Year	Funded	Not Funded	\$Awarded
Pew Summer/Year Abroad:	Year	Funded	Not Funded	\$Awarded
Research & Publication Fund:	Year	Funded	Not Funded	\$Awarded
RECREAC:	Year	Funded	Not Funded	\$Awarded
Archie Fund:	Year	Funded	Not Funded	\$Awarded
Office of the Provost:	Year	Funded	Not Funded	\$Awarded
Office of the Dean:	Year	Funded	Not Funded	\$Awarded
Special Departmental Funds:	Year	Funded	Not Funded	\$Awarded
Other:	Year	Funded	Not Funded	\$Awarded

Please describe briefly the outcome of the project(s) supported above, both (a) in terms of publications, papers, outside funding received, etc.; and (b) in terms of the contributions to your teaching effectiveness, overall professional development, University enrichment, or other benefits. (Use enclosure E if more space is needed.)

Attached are the guidelines for the fund. Please follow these guidelines as closely as possible in developing your proposal. Please use a simple outline format that addresses each item in the guideline so that the review group will be able to locate the necessary information within your application. This application must be typed.

Please submit six copies of the complete application, including this cover page, by March 1st or October 1st to:

Michele Gillespie
Office of the Provost
204 Reynolda Hall