

(For recommendations of original appointments to the instructional and professional staff. Departments in the College should send two copies to the Dean of the College. The Deans of the various schools should send one copy to the Provost.)

WAKE FOREST UNIVERSITY

Date _____

The _____ recommends
(Department or School)

the appointment of _____

to the rank of _____

effective _____

Address to which letter of appointment should be sent:

(Dean, Chairman of Department, or Head of Office)

(For appointments in the College)

Endorsed by _____
(Dean) (Date)

(3)

2. MISCELLANEOUS:

Please list other data (for example, any honors or awards received by the nominee) that you think would be of value in considering this recommendation: