

March 15, 2009

RE: Career Development Seminar for Emerging Women Leaders

The Women's Health Center of Excellence for Research, Leadership, Education (WHCoE) Leadership & Mentoring Program in collaboration with the Executive Leadership in Academic Medicine (ELAM) program WFUSM graduates is pleased to announce the application process for the 2<sup>nd</sup> class of the ***Career Development Seminar for Emerging Women Leaders***. The inaugural class began in January 2008 with 12 program graduates and enjoyed great success. Four women from the Reynolda campus (Shannon Mihalko (HES); Christy Buchanan (Psychology); Nina Lucas (Theatre and Dance); Ulrike Wiethaus (Religion) participated in this inaugural program along with 8 of their colleagues from WFUHS. This year the Reynolda campus will select up to 6 participants.

The CDSEWL has been created to accommodate different perspectives for women from all schools at Wake Forest University. This program is **7 days in total spread out over 7 months** and will include the sessions listed on the following page. The schedule is **tentative** at this time. Presenters are nationally and internationally know experts, executive coaches and senior WFU faculty and administrators. All presenters are highly respected in their content area. For example, the Finance component has been collaboratively developed by the CFOs on both the Bowman Gray and Reynolda campuses, blending their unique perspectives. The internationally known Center for Creative Leadership will oversee the 360 Assessment and provide the feedback session.

This new program has several benefits: 1) the faculty member will not have to travel out of town; 2) the program is spread out over 7 months, causing less interruption in other faculty responsibilities; and 3) more women will be able to participate. We plan to have at least 15 program (9 WFUHS and 6 WFU) participants this year.

The *Career Development Seminar for Emerging Women Leaders* will be of the same high quality as other national leadership programs such as Higher Education Resource Services (HERS), BRIDGES, and the ACE National Forums and Fellows Program. **Total program costs for the *Career Development Seminar for Emerging Women Leaders* are \$1500 and will be split between the Office of the Provost through the Professional Development Center, and the Office of the Dean for selected participants.**

Women faculty members at the associate or full professor rank are eligible to apply. To apply, the candidate should submit her CV and an executive summary (one page please) (see Provost's website under calls for proposals: forms for summary examples) describing her 1) professional responsibilities and academic interests, 2) primary focus of scholarship and 3) career development as it relates to leadership (goals for leadership and how the CDSEWL might help her achieve these goals). A letter of support from her chair is required and should reflect the candidate's status as an emerging leader. Additionally, in the letter the chair must provide a statement that allows the candidate release time for the program. Applications should be submitted electronically to Susan Edwards (edwardss@wfu.edu) and must be received no later than 5pm on **April 17, 2009**. Applications will be reviewed by Dean's and Provost's Office staffs and applicants notified in early May. Please contact Mark Welker or Andrea Ellis if you have any questions.

Thank you,

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Provost

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**Career Development Seminar for Emerging Women Leaders  
Program Schedule 2009**

Date	Topic	Presenter(s)
Wednesday September 9, 2009	<ul style="list-style-type: none"> <li>• Leadership for Our Times</li> <li>• Understanding Yourself and Your Communication Style</li> <li>• Ensuring Successful Small Group Process</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Tim Browder</b>, Business Project Coordinator and Facilitator of Triad Team Adventures- The Children's Home</li> <li>• <b>Josh Burcham</b>, Adventure Based Experiential Counselor and Lead Facilitator of Triad Team Adventures- The Children's Home</li> </ul>
Monday October 5, 2009	<ul style="list-style-type: none"> <li>• Career Planning (Career Compass)</li> <li>• Presenting Yourself</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Judith K. Katz, Ed.D., M.A.</b>, Psychologist, Career Coach, and Core Faculty Member of the Executive Leadership in Academic Medicine (ELAM) Program</li> </ul>
Thursday November 12, 2009	<ul style="list-style-type: none"> <li>• Finance Basics</li> <li>• 360 Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Terry Hales</b>, Vice President of Finance and Chief Financial Officer, Wake Forest University Health Sciences, and others from <b>Reynolda Campus</b></li> <li>• <b>Sara King</b>, Center for Creative Leadership</li> </ul>
Monday or Tuesday December 8 or 9, 2009	<ul style="list-style-type: none"> <li>• MBTI</li> <li>• How to optimize MBTI NF capital in a NT world</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Andrea Ellis, MA, NCC</b>, Associate Director of WFU Professional Development Center</li> <li>• <b>Ana Núñez, M.D.</b>, Director of the Center of Excellence, director of the Women's Health Education Program, and associate professor of Internal Medicine, Drexel University College of Medicine</li> </ul>
Tuesday January 12, 2010	<ul style="list-style-type: none"> <li>• Conflict Management</li> <li>• Mediation</li> <li>• Principled Negotiation</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Sally A. Shumaker, Ph.D.</b>, Professor, Senior Associate Dean for Research</li> <li>• <b>Claudine Legault, Ph.D.</b>, Professor, Department of Biostatistical Sciences – OTP Division of Public Health</li> </ul>
February 8-12, 2010 Scheduled sometime during that week	<ul style="list-style-type: none"> <li>• Media Training</li> </ul>	<ul style="list-style-type: none"> <li>• WFUHS Media Relations</li> </ul>
Monday or Tuesday March 9 or 10, 2010	<ul style="list-style-type: none"> <li>• Strategies for Creating and Sustaining Diversity</li> <li>• Power of Language/ Implicit Bias</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Donna M. Stringer, Ph.D.</b>, Social Psychologist, President, Executive Diversity Services. Widely recognized for her expertise, Donna has published in the areas of cultural diversity training, multicultural communication, gender differences, values, harassment, and organization development.</li> </ul>