

Teaching and Learning Center  
**Course Development Grant Opportunity**  
2008-2009

This grant provides funding to assist faculty on the Reynolda campus in the development of new courses and in the enhancement of existing ones. Faculty may propose a program of course development that includes reimbursement of up to \$2,000 for such expenses as: materials (books, equipment, software, etc.); fees (seminars, workshops); travel costs (to visit a site, seek out expertise at other institutions, attend a conference); etc. Please know that speaker(s), student worker(s), and student travel will not be funded.

**Who:** Faculty at all levels from across the university (undergraduate, graduate, and professional schools) are eligible to apply.

**What:** Grants up to \$2,000 to reimburse expenses associated with course development (10-15 grants are anticipated to be awarded in the initial year).

**How:** Submit a proposal that:

- Identifies the course being developed, establishes clear goals of your course development program, and explains how your project that will strengthen teaching and learning in that course.
- Supplies a detailed budget. Reimbursable expenses include materials, equipment, seminar or workshop fees, travel (e.g., to a site, library, seminar).

<b>When:</b> 2/1/09	Round 2 of application reviews will begin.
2/9/09	Awards will be announced and continue on a rolling basis.
6/30/09	Project must be completed.
6/30/09	Interim Report due (250-350 words plus expense form and all receipts) to Director, Teaching and Learning Center, <a href="mailto:tlc@wfu.edu">tlc@wfu.edu</a> .
2009-2010	Academic Year. Teach the course.
By 6/1/10	Final Report Due (250-350 words) to Director, Teaching and Learning Center, <a href="mailto:tlc@wfu.edu">tlc@wfu.edu</a> .

**Where:** Submit proposal electronically to Teaching and Learning Center, [tlc@wfu.edu](mailto:tlc@wfu.edu)

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**Proposal Format** (500 words or less for items 1-5, plus a detailed budget)

1. Name: Last, First, M.I.; Course Title and Department or School
2. Description of course
3. Objective (How will the revised or new course be enhanced?)
4. Activities of Course Development Program (What will you do?)
5. Assessment (What measures will demonstrate that you were successful?)
6. Proposed Budget
7. Department Chair Approval