

## **Liberal Studies Overseas Guidelines**

### **General guidelines for students**

- At least seven students will need to be enrolled for the course to given. The class limit is usually 15. If there are more applicants than we can accommodate, the order of preference will be current degree-seeking MALS then provisional students, and then unclassified students.
- Students will be billed at the standard course rate.
- Students are responsible for paying for their own housing. Housing will be arranged by the course instructor.
- Students need to arrange their own travel and are responsible for arriving at and leaving the arranged housing on time. Students need to be aware that the instructor's responsibility for the travel section of the course does not begin until students arrive at the arranged housing and ends at the end of the last class held in the overseas portion.
- If the travel course goes to an international site, students will have to follow the current Office of International Studies policies. These policies include obtaining an international identification card, filing a number of forms with the International Studies Office, reading the safety guidelines, and attending the WFU overseas security briefing.
- Students are expected to attend all classes and events held during the travel portion.
- Our expectation is that Liberal Studies students sign up for a travel course as an individual, just as they do for courses held here at Wake Forest. We have found with every travel class, that some students are interested in bringing a family member. However, these overseas travel courses are courses just as if they were held on the Reynolda Campus. Therefore, the only condition under which a family member or friend would be allowed to participate in this course is as an enrolled member of the class. If a family member wishes to enroll in the course, he/she will be considered only after all class spots are filled with current MALS students (degree-seeking, provisional, and unclassified). Furthermore, the family members would have to qualify under normal conditions for being permitted to enroll as an unclassified MALS student. To enroll in the course, the person would need to apply for unclassified status in the MALS program by submitting a transcript from their B.A./B.S. institution and file an application.

I have read these guidelines and accept them.

Student's Name \_\_\_\_\_ Date \_\_\_\_\_