



TELEPHONE REFERENCE CHECK

Applicant Name:
Position Applied for at WFU:
Reference Name:
Reference Organization:
Reference Relationship to Applicant:

Application Data Verification

(Ask the reference to verify the information provided by the applicant)

Position Title:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employment Dates:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Duties:		
Reason for Leaving:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Eligible for re-employment? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why?		
Reference's assessment of candidate's suitability for WFU's open position:		
Candidate's strengths:		
Candidate's weaknesses:		
Additional comments:		
Reference Obtained By:	Date:	