

BULLETIN NUMBER 19

TO: President, Vice Presidents, Deans, Directors, and Department Chairs

FROM: Ralph D. Pedersen
Director of Human Resources

DATE: March 22, 2001

SUBJECT: Workers' Compensation Update #2

Human Resources Bulletins are published by the Human Resources Department to provide information and guidance to staff, faculty and administrators of the Reynolda Campus. Human Resources Bulletins are accessible through the World Wide Web at: <http://www.wfu.edu/hr/bulletin.htm>

1. Reference

Human Resources Bulletin Number 2 dated May 1, 2000 - Subject: Workers' Compensation Update - New Medical Provider

2. Evaluations of on-the-job injuries and occupational illnesses are to be referred to Concentra Medical Center, located at 4410 Providence Lane, off North Point Boulevard. **Concentra's hours of operation are Monday-Friday, 8:00 a.m. - 5:00 p.m.**
3. For non-life threatening situations that require medical evaluation immediately, report the illness or injury to the supervisor, Workers' Compensation Coordinator (x4945) and the Safety and Environmental Affairs Office (x4224 or x4329) before seeking appropriate medical attention. The Workers' Compensation Coordinator or the Safety and Environmental Affairs Office can be contacted for a referral appointment to Concentra Medical Center.
4. **In the event of a serious, life threatening situation, dial 911** and the appropriate medical professionals will direct and/or transport patients to the Baptist Hospital Emergency Care Facility. The Safety Response Team can be dispatched to the scene for immediate assistance, Monday-Friday, 8:00 a.m. - 4:30 p.m. by calling Facilities Management Customer Service at x4255. In addition, when school is in session, the Student Response Team, under the direction of Dr. Cecil Price of Student Health Service, is available "after hours" and weekends by calling Campus Police at x5591.
5. Aegis Medical Center, located at 1930 North Peace Haven Road, is no longer operating as an urgent care/occupational health care center. The practice is now limited to pediatrics.

Therefore, Aegis is no longer a back-up option for treatment of Workers' Compensation cases.

6. If a non-life threatening incident occurs after normal work hours, PrimeCare Medical Center, located at 7811 North Point Boulevard, may be used as a back-up to Concentra. PrimeCare is open:

8:00 a.m. - 8:00 p.m.	Monday - Friday
8:00 a.m. - 6:00 p.m.	Saturday
12:00 p.m. - 6:00 p.m.	Sunday

7. Claims inquiries are to be directed to Risk Management, Wake Forest University Baptist Medical Center by calling the Claims Manager, at 716-5575. If you have other questions or concerns regarding Workers' Compensation, please contact Angela Duncan at duncanaa@wfu.edu or x4945.