

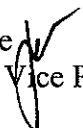


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# GRAYLYN

INTERNATIONAL CONFERENCE CENTER

TO: All Graylyn Conference Center Employees

FROM: John Wise   
Assistant Vice President, Hospitality Services

DATE: September 4, 2009

SUBJECT: Holiday Schedule for 2010

## CALENDAR YEAR 2010

Listed below are the holidays that will be observed by employees of Graylyn Conference Center during the calendar year 2010.

New Year's Day	Jan. 1, 2010	Friday
Memorial Day	May 31, 2010	Monday
Independence Day	July 4, 2010	Sunday
Labor Day	Sep. 6, 2010	Monday
Thanksgiving	Nov. 25, 2010	Thursday
Christmas Day	Dec. 25, 2010	Saturday

Questions regarding the Graylyn Holiday Schedule may be referred to Scott Emerson, AGM, Administration for Graylyn (Ext. 2480 or [semerson@graylyn.com](mailto:semerson@graylyn.com))