

Position(s) for which you are applying:

(NOTE: please check all that apply)

- Summer School RA Summer School Hall Director
 RL&H Summer Office Assistant

A) Please check the Summer Session(s) for which you are applying:

- Session I Session II Both

B) Please check the Summer Session(s) for which you will be enrolled as a student:

- Session I Session II Both

C) If you are not planning to enroll as a summer student, describe your anticipated status:

Please respond to the following questions:

1. Why are you interested in the position(s) for which you are applying?

2. Based on the descriptions of the assistantship(s) you are applying for, what specific skills, abilities, talents, etc. will you bring to this position?

3. What are your time commitments for the summer? (include summer school classes, volunteer work, extra-curricular activities and any other activities in which you will be involved) Include exact times you are involved in these activities.

4. What does customer service mean to you? Please describe a situation involving a disgruntled customer. How did you handle it?

For a detailed description of each position, please refer to our website: wfu.edu/housing

Please return the completed application to Residence Life and Housing, Benson 101 by the published deadline.

Role Modeling and Work Ethic	Comments	Rating
Responsible		
Trustworthy		
Flexible		
General attitude		
Teamwork ability		
Additional Comments		

Overall Job Skills and Abilities	Comments	Rating
Knowledge of WFU and its resources		
Creativity		
Maturity		
Professionalism		
Interpersonal Skills		
Additional Comments		

Additional Information:

Please provide a rationale for why this candidate should be selected for the position for which s/he is applying. Please include any additional information that you would like us to consider regarding this candidate.

Overall Recommendation (please check one):

- Excellent Candidate (select)
- Good Candidate (should be considered)
- Fair Candidate (consider with reservations)
- Poor Candidate (do not select)

Evaluator's Name (please print): _____

Date: _____

Evaluator's Signature: _____

Relationship to Candidate: _____

Thank you for the time and effort you have put into completing this recommendation form.

Please return the completed recommendation to Residence Life and Housing, Benson 101 by the published deadline.