



Finance Division
Banner Payroll Security Class Definitions

This document defines the purpose and use for each Banner Payroll security class. It should be used as a guide to dispense security for new or existing employees.

General (WFU HRPY GENERAL)

This class contains the base level of inquiry forms and reports for the Payroll staff. This class is required for all classes marked with an asterisk (*).

Payroll Manager (WFU HRPY PY MGR)*

This class is designed for the super users within Payroll who are allowed to change system validation tables and process settings. This class does not have the ability to set up new employees. In addition, these users are allowed to configure Evisions' Intellectcheck settings through the administrative interface.

Payroll Staff (WFU HRPY PY STF)*

This class is for the payroll staff who process each of the different pay cycles (monthly, biweekly and student).