

Commonly Used Account Numbers

Numerical Order by Category

Account # Account Description

Payroll Accounts

| | |
|-------|-------------------|
| 50010 | Exempt |
| 50012 | Hourly |
| 50013 | Student Pay |
| 50014 | Faculty - Regular |
| 50015 | Faculty - Adjunct |
| 50016 | Overtime |
| 50017 | Special Pay |

Operating Accounts

| | | | |
|-------|-----------------------------------|-------|--------------------------------|
| 50538 | Employee Training | 55520 | Bulletins, Brochures |
| 51010 | Memberships, Dues & Subscriptions | 56010 | Insurance |
| 51011 | Licensing Certification | 56016 | Rent Expense |
| 51012 | Workshops / Programs / Seminar | 56520 | Reimbursement of Expense |
| 51513 | Computer Equipment | 56524 | Marketing / Advertising |
| 51515 | General Equipment | 56527 | Miscellaneous Expense |
| 51516 | Scientific Equipment | 70012 | Allocation - Telecom Serv |
| 51535 | General Equipment >\$5000 | 70013 | Allocation - Maintenance |
| 51536 | Scientific Equipment >\$5000 | 70025 | Allocation - University Stores |
| 52010 | General Maintenance | 70026 | Allocation - Mail Services |
| 52011 | Equipment Maintenance, Repair | 70027 | Allocation - Copy Center |
| 52510 | Utilities - Water | | |
| 52511 | Utilities - Electricity | | |
| 52512 | Utilities - Natural Gas | | |
| 53010 | Supplies and Expense | | |
| 53011 | Postage | | |
| 53012 | Copy Expense | | |
| 53013 | Printing | | |
| 53020 | Audio / Visual | | |
| 53023 | Computer Software | | |
| 53511 | Long Distance Expense | | |
| 53512 | Telephone Expense | | |
| 54010 | Travel | | |
| 54011 | Catering | | |
| 54018 | Entertainment | | |
| 54513 | Legal | | |
| 54514 | Professional Services | | |
| 54516 | Speakers | | |
| 54517 | Contract Services | | |

Commonly Used Account Numbers

Alpha Order by Category

Account # Account Description

Payroll Accounts

| | |
|-------|-------------------|
| 50010 | Exempt |
| 50015 | Faculty - Adjunct |
| 50014 | Faculty - Regular |
| 50012 | Hourly |
| 50016 | Overtime |
| 50017 | Special Pay |
| 50013 | Student Pay |

Operating Accounts

| | | | |
|-------|-----------------------------------|-------|--------------------------------|
| 70027 | Allocation - Copy Center | 54514 | Professional Services |
| 70026 | Allocation - Mail Services | 56520 | Reimbursement of Expense |
| 70013 | Allocation - Maintenance | 56016 | Rent Expense |
| 70012 | Allocation - Telecom Serv | 51516 | Scientific Equipment |
| 70025 | Allocation - University Stores | 51536 | Scientific Equipment >\$5000 |
| 53020 | Audio / Visual | 54516 | Speakers |
| 55520 | Bulletins, Brochures | 53010 | Supplies and Expense |
| 54011 | Catering | 53512 | Telephone Expense |
| 51513 | Computer Equipment | 54010 | Travel |
| 53023 | Computer Software | 52511 | Utilities - Electricity |
| 54517 | Contract Services | 52512 | Utilities - Natural Gas |
| 53012 | Copy Expense | 52510 | Utilities - Water |
| 50538 | Employee Training | 51012 | Workshops / Programs / Seminar |
| 54018 | Entertainment | | |
| 52011 | Equipment Maintenance, Repair | | |
| 51515 | General Equipment | | |
| 51535 | General Equipment >\$5000 | | |
| 52010 | General Maintenance | | |
| 56010 | Insurance | | |
| 54513 | Legal | | |
| 51011 | Licensing Certification | | |
| 53511 | Long Distance Expense | | |
| 56524 | Marketing / Advertising | | |
| 51010 | Memberships, Dues & Subscriptions | | |
| 56527 | Miscellaneous Expense | | |
| 53011 | Postage | | |
| 53013 | Printing | | |