

**Call for Proposals
Richter Scholarship Program
Supporting Independent Study
Projects of Undergraduate Students on
the Reynolda Campus**

The Richter Scholars Program supports independent study scholarships with financial awards up to \$6000 for undergraduate students in the College and the Calloway School of Wake Forest University. Richter Scholarships are competitively awarded for students proposing an independent study project requiring travel away from Winston-Salem. International projects are especially encouraged.

**DEADLINES FOR APPLICATIONS
February 22, 2010**

Review of proposals will begin on February 24, 2010. Funding of proposals submitted after that date will be affected by the availability of remaining funds.

The Richter Scholar awards are the largest single awards on campus for the purpose of independent study. Students are encouraged to pursue enriching, broadening projects that have the promise of being life-changing. To enrich the independent study experience, each student is required to have a faculty mentor for his or her project. Copies of research reports and papers developed under the auspices of the Richter Scholars Program shall upon request be forwarded to the Trustee for the Richter Funds. All publications resulting from the Richter Scholar Program shall acknowledge the sponsorship of the Richter Memorial Funds.

Scholarship recipients are also eligible to apply for additional funds to cover extraordinary expenses of their research as well as to travel to present their results at scholarly meetings. Scholarship recipients may apply for this support, as needed, in a memorandum to the appropriate dean.

Criteria for Selection

A committee of faculty and administrators will review applications and select the scholarship recipients. Scholars will be selected based on the following criteria: feasibility of the project, contribution of the project to the overall education and enrichment of the student, commitment of the student and faculty advisor to the project, and the student's demonstrated ability to initiate and sustain creative activities and research. While there is no absolute grade point criterion, successful applicants generally have a 3.0 GPA. Students must be in good standing with the University. Both the project and the final report must be completed before graduation. For additional information contact Dr. Harry Titus, Richter Committee Chair, 107 Scales Fine Arts Center. Ext. 5081, titus@wfu.edu.

Richter Scholarship Program

Application (please print or type)

Student Name _____ Date _____

Mailing Address _____ Telephone _____

Number _____ Email _____

Class at time of application (circle) Fr So Jr Sr

Cumulative GPA _____ Major Department _____

(Attach current Wake Forest transcript; Deacon sheet is acceptable)

Anticipated Date of Graduation _____

Faculty Mentor/Department _____

Will credit be awarded in association with this project? Course number? _____

Are you applying for other funding for this project? _____

Synopsis of Proposed Independent Study Project:

- A. Attach a two page description of your proposed project. Describe the project, your specific goals, and how it will enrich and broaden your life and educational interests. How do you plan to achieve your goals? Give as much information as possible about the nuts and bolts of the project. Who or what is in place to support you in your endeavors? What abilities and resources do you possess that will enable you to accomplish your proposed goals? What unique and personal experience do you hope to have? With whom will you be working? Provide contacts, references, and dates (if possible provide letters from your contacts). If you are going to work independently, explain why this is important. While the Richter Program encourages students to pursue international projects, proposals that focus on "touring," rather than exploring a topic in-depth, have received lower priority. Enrollment in a standard course of program will also receive lower priority than individually conceived and executed projects. Richter Scholars may receive credit toward honors projects and/or individual study projects supported by their Richter grant but Richter funding shall not be applied toward course tuition or course fees for which a student receives credit.

Materials (if applicable): What materials will you use? Please avoid making surveys or ethically problematic use of human subjects a centerpiece for your proposal. Most applicants do not have the necessary experience or linguistic tools to carry out such projects. If you want an exception to this policy, see the committee chair in advance of your submission.

- B. Budget. How much will it cost? Provide a realistic, detailed budget to support your proposed activities. Research airfare on the internet or other sources. Please provide a list of other sources (including amount) from which funding is being sought. The maximum request is \$6,000; please provide an estimate of the entire cost of your project.

For summer projects, the Richter Scholarship will function as a stipend. In order to minimize the summer scholars' tax liability, students will be given the opportunity to be reimbursed for approved expenditures (those expenditures normally reasonable for professional activities according to state and federal tax guidelines) up to the total amount of the stipend. Should a scholar receive any part of the stipend for which there is not proper documentation, that amount of money would be taxable in the usual ways.

Richter funding is not to be used to purchase equipment that is retained by the student.

- C. Describe to the Committee the experience you have had which has prepared you to pursue this independent study project.

- D. List as many as five relevant literature citations which will serve as the background for the proposed project:

- 1.
- 2.
- 3.
- 4.
- 5.

- E. Indicate beginning and ending dates for the project.

- F. Include a letter of support from your faculty mentor. The committee expects that the students and mentor will have thoroughly discussed the completed application before it is submitted. If your project involves significant interaction with additional individuals and/or organizations, please include letters of support from pertinent individuals.

- G. On-Campus and Off-Campus Implications. What contributions will you bring back to Wake Forest or the larger community? For example, some projects lead to magazine articles, co-authorship in journal publications, or public presentations, while other projects represent Wake Forest in such a way as to promote the virtues and values of the university. Each Richter Fellow will be required to submit to the Committee a project-ending piece of work. These concluding pieces may come in various forms: a written report, a visual report, an artistic production, computer-based productions, pieces of creative writing, etc. These projects should be submitted at the end of the grant period. In no case should the submission period for the completed projects extend beyond a six-week span after the end of the grant period.

- H. Submit the application and supporting materials (and the final work at the end of the project) to Dr. Harry Titus, Richter Committee Chair, 107 Scales Fine Arts Center, ext. 5081, titus@wfu.edu