

To whom it may concern:

I kindly request that this letter be allowed to stand as an official confirmation of on-campus employment for:

\_\_\_\_\_ **(Name – F-1 Student)**

**Nature of student's job** (e.g., wait staff, library aide, research assistant, etc.):

\_\_\_\_\_

Start Date: \_\_\_\_\_ Number of Hours/Week: \_\_\_\_\_

Employer contact information:

\_\_\_\_\_ **(Employer Identification Number (EIN))**

\_\_\_\_\_ **(Employer Telephone Number)**

\_\_\_\_\_ **(Student's Immediate Supervisor)**

Employer Signature (Original): \_\_\_\_\_

Signatory's Title: \_\_\_\_\_

Date: \_\_\_\_\_