

Obtaining a Social Security Card

F-1 Students

F-1 students who cannot prove confirmation of current employment are not eligible to receive a Social Security Number.

It is strongly advised that you do not attempt to apply for a Social Security Number until 10-15 days after you have made your initial entry into the country.

An application that is submitted before you have been in the country for 10-15 days may be delayed.

If you are an F-1 student and you are employed, you will need to bring the following documents with you when you apply for a Social Security Number:

- Passport
- I-94 Card
- Form I-20
- Proof of Employment (see information below)
- Letter from the WFU Center for International Studies that confirms employment eligibility
- Completed application form (available online at <http://www.ssa.gov/online/ss-5.pdf>)

The Social Security Administration will accept any one of the following documents from an F-1 student as proof of current employment:

1. Valid Employment Authorization Document (EAD) issued by the USCIS for off-campus employment (e.g. Optional Practical Training, economic hardship, etc.)
2. Form I-20 that has been authorized for Curricular Practical Training by a Designated School Official (This documentation will appear on page three of the form).
3. Letter from employer confirming employment or job offer. This letter must be on the employer's official letter head and contain the following information:
 - Student's name
 - Nature of job
 - Start date
 - Number of hours per week/month
 - Employer's Identification Number (EIN)
 - Employer's telephone number
 - Name of student's immediate supervisor
 - Employer's signature and title

For proof of on-campus employment at WFU, a letter printed on official letter head from the Human Resources Department or the academic department with which you are employed will suffice.

A letter for on-campus employment can be downloaded at http://www.wfu.edu/cis/intl_students/Social Security Letter from Employer.pdf

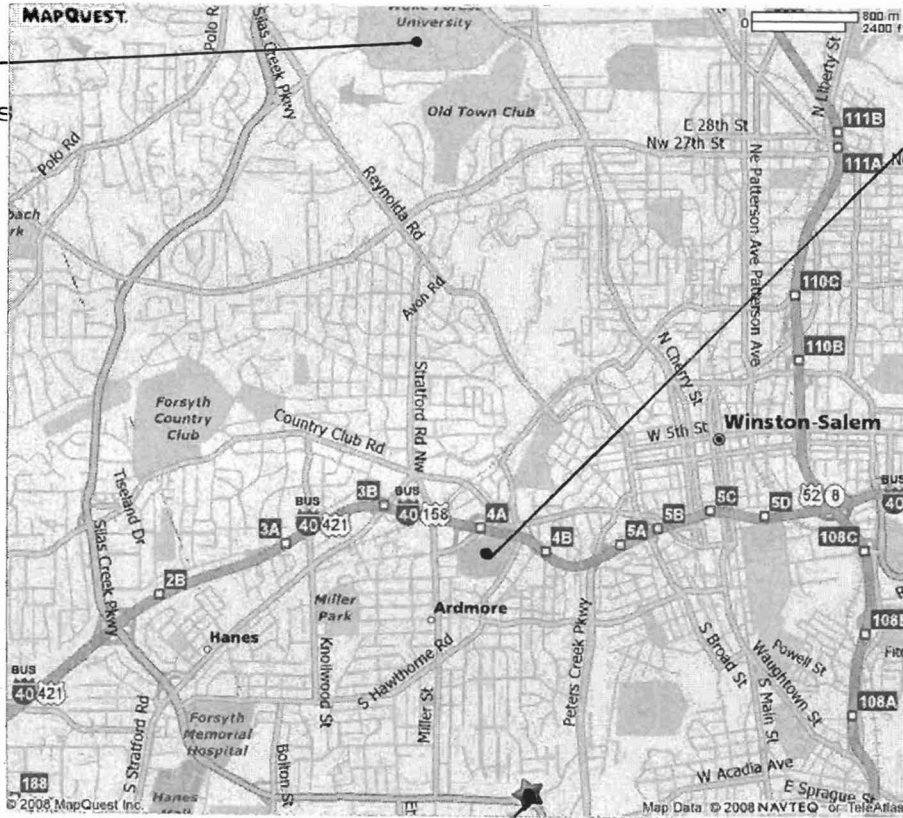
4. If student has already started employment, a pay slip or stub.
5. Acceptance letter from WFU that outlines the details of any on-campus employment (e.g. assistantship teaching requirements, etc.)

Winston-Salem Social Security Administration

1370 Lockland Ave.
Winston-Salem, NC 27103
Tel: (336) 722-1132

Hours: Monday – Friday, 9:00am – 4:00pm

Wake Forest University
Reynolda Campus



Wake Forest University
Bowman Gray/
Medical Campus

Social Security Administration
1370 Lockland Ave.