

**WFU Department of Chemistry**  
**Major Instrumentation User Fee System**

In order to help defray the operating and maintenance costs of major departmental instrumentation, the WFU Chemistry Department will implement the following schedule of user fees beginning Sept. 01, 2009:

**WFU Chemistry Department members and direct collaborators:** Samples have some tangible benefit to the development of teaching and/or research in the Chemistry Department. These samples can be run at no charge. Collaborators are responsible for supplies such as vials, tubes, solvents, etc.

**WFU outside users:** Samples have no direct relationship nor benefit to the teaching and/or research efforts of the Chemistry Department. These samples are charged at the rates indicated below. WFU outside users are also responsible for supplies such as vials, tubes, solvents, etc.

**Non-WFU users:** Universities or organizations not affiliated with Wake Forest University and not possessing the requested instrumentation are eligible to request use of Chemistry Department instrumentation for teaching and research purposes. These requests will be handled at the discretion of the person in charge of the requested instrument. Instrumentation charges can be negotiated based on the extent of support required. Non-WFU users are also responsible for providing their own supplies.

<b>Instrument or Service</b>	<b>WFU Outside User Rate (+ supplies)</b>
CD	(contact Department Chair or Staff Assistant for current rates)
LC-MS	
GC-MS	
Raman	
IR	
Training	
Manager setup and run	
Manager-run samples	
Manager interpretation	

Users can reserve access to the instrumentation via the WFULABS Central Reservation System calendars: <http://www.wfu.edu/~wrightmw/reservations.html> . The Chemistry Department reserves the right to restrict instrument usage. Usage fees will be assessed based upon the instrumentation usage log book and/or the WFULABS Central Reservation System calendar records. Users will be invoiced monthly according to the usage records and their relationship to the Chemistry Department, as defined above.

New and/or first-time users must contact Instrumentation Manager Dr. Marcus Wright and must demonstrate proficiency prior to gaining independent access to instrumentation. User billing information must be provided to Staff Assistant, Ms. Linda Tuttle.

Any changes to this user fee system will be posted on the WFU Department of Chemistry website.